

APPLICATION EVALUATION – Evaluator’s Guidelines - ORGANIZATIONAL STRUCTURE (IDENTIFIED)

Applications shall be consistently evaluated and scored in accordance with NRS 453D and LCB File No. R092-17.

TOTAL POSSIBLE POINTS = 60 Points

The following is intended to assist evaluators in scoring responses to the request for applications for marijuana establishments. Applying these guidelines using your experience and expertise to the scoring process will ensure that your scoring is consistent and unbiased, which is critical when deciding the points assigned to each individual criteria. The point range is detailed under each criteria section and points should be assigned based on the evaluators assessment of the response falling into categories of "excellent," "average," or "inadequate."

Merit Criteria Per NRS and R092-17	Evaluation Elements	Individual Scores	Revised Score if applicable	Comments
<p>R092-17 Sec. 80 (a) Whether the owners, officers or board members have experience operating another kind of business that has given them experience which is applicable to the operation of a marijuana establishment</p> <p>R092-17 Sec. 80 (b) The diversity of the owners, officers or board members of the proposed marijuana establishment</p> <p>R092-17 Sec. 80 (c) The educational achievements of the owners, officers or board members of the proposed marijuana establishment</p> <p>R092-17 Sec. 80 (g) Whether the owners, officers or board members of the proposed marijuana establishment have direct experience with the operation of a medical marijuana establishment or marijuana establishment in this State</p> <p>and have demonstrated a record of operating such an establishment in compliance with the laws and regulations of this State for an adequate period of time to demonstrate success</p>	<p>An organizational chart showing all owners, officers and board members, and key personnel of the marijuana establishment, including percentages of ownership for each individual and a short description of the proposed organizational structure.</p> <p>The organizational chart clearly demonstrates the following:</p> <ul style="list-style-type: none"> -Defines the roles and responsibilities that will make up the company's functioning and shows how everything fits together as a whole. -Demonstrates groupings of functions to ensure they are overseen and performed by a member of the organization -Position job descriptions demonstrate the scope, function and limits of their roles, and for what tasks and outcomes they will be held responsible for -Organizational structure shows efficiency between roles <p>An excellent response would include all the following elements: The organizational chart and position descriptions demonstrate all or most of the above expectations, are reasonable, and the rationale for the structure appears reasonable and logical. For each key personnel, their experience, roles and duties are included.</p>			

EVALUATOR NAME _____

ORGANIZATIONAL STRUCTURE (IDENTIFIED)

ME ID# _____

	An average response would include the following: The organizational chart and position descriptions demonstrate few of the above expectations and needed positions appear to be missing.			
	An inadequate response would include the following: The organizational chart and position descriptions do not demonstrate the above expectations and needed positions appear to be missing.			
	Range 0 - 15 points			
Merit Criteria Per NRS and R092-17	Evaluation Elements	Individual Scores	Comments	Comments
	<p>A narrative description not to exceed 750 words, and a resume, including educational achievements, for each owner, officer and board member, demonstrating the following:</p> <p>Any previous experience at operating other businesses or non-profit organizations.</p> <p>An excellent response would include the following: Owners, officers and board members can each demonstrate business experience running other businesses or non-profits. Each individual has the knowledge and experience relevant to the roles and responsibilities outlined.</p> <p>A average response would include the following: Some owners, officers and board members can demonstrate business experience running other businesses or non-profits. Some individual has some knowledge and experience relevant to the roles and responsibilities outlined.</p> <p>A inadequate response would include the following: Owners, officers and board members demonstrates little to no prior business experience.</p>			
	Range 0 - 10 points			

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Merit Criteria Per NRS and R092-17	Evaluation Elements	Individual Scores	Comments	Revised Score if applicable	Comments
	<p>A narrative description not to exceed 750 words; and a resume, including educational achievements, for each owner, officer and board member, demonstrating the following:</p> <p>The educational achievements of the persons who are proposed to be owners, officers or board members of the proposed marijuana establishment</p> <p>An excellent response would include the following; The resumes demonstrate college degrees or higher.</p> <p>An average response would include the following: The resumes demonstrate some college degrees or higher.</p> <p>An inadequate response would include the following: The resumes do not demonstrate college degrees or higher. Some course work in related fields may be indicated.</p>				
Range 0 - 5 points					

Merit Criteria Per NRS and R092-17	Evaluation Elements	Individual Scores	Comments	Revised Score if applicable	Comments
	<p>A narrative description not to exceed 750 words; and a resume, including educational achievements, for each owner, officer and board member, demonstrating the following:</p> <p>Any demonstrated knowledge or expertise with respect to direct experience with the operation of a medical marijuana establishment or marijuana establishment in this State and have demonstrated a record of operating such an establishment in compliance with the laws and regulations of this State for an adequate period of time to demonstrate successful the compassionate use of marijuana to treat conditions</p> <p>An excellent response would include the following: Extensive knowledge of the marijuana industry is demonstrated, and prior experience running marijuana establishments is indicated.</p> <p>An average response would include the following: Some knowledge of the marijuana industry is demonstrated, but no prior experience running marijuana establishments is indicated.</p> <p>An inadequate response would include the following: Little to no knowledge of the marijuana industry is demonstrated.</p>				
<p>Range 0 - 10 points</p>					

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Merit Criteria Per NRS and R092-17	Evaluation Elements	Individual Scores	Comments	Revised Score If applicable	Comments
	<p>Diversity on the basis of race, ethnicity or gender of the persons proposed to be owners, officers or board members.</p> <p>Diversity demographic information from the owner, officer and board member information forms. Diversity factors include race, gender and ethnicity. Points awarded for % of principals which are non-caucasian, female and non-anglo/European American. Must provide proof, may check in portal.</p> <p>0% = 0 points 0-10% = 2 point 11-20% = 4 points 21-30% = 6 points 31-40% = 8 points 41-50% = 10 points 51-60% = 12 point 61-70% = 14 points 71-80% = 16 points 81-90% = 18 points 91-100% = 20 points</p>				
	Range 0-20 points				

Time Tracking for Evaluation Process	
Evaluator Name	
Start Time:	
End Time:	
Total Time to be charged to applicant:	

- Instructions to Evaluators:
- 1) Evaluators enter start time for evaluation
 - 2) Evaluator individually scores criteria
 - 3) Evaluators completes evaluation and enters end time

EVALUATOR NAME _____

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5) Time calculated is time which will be charged to the applicant